

St John's College Woodlawn



BYOD Laptop Loan Request

Terms and Conditions

This document outlines a procedure to ensure continuity of learning with technology at St John's College Woodlawn. It also ensures the limited supply of BYOD loan laptops held by St John's is able to cater for the demands placed upon them.

Any student requiring a loan laptop due to accidental damage or warranty repair of their existing MacBook should seek assistance through the Laptop Support Centre and follow the process outlined below:

Students with BYOD Student Owned Laptop

BYOD Students can have their devices assessed at the Laptop Support Centre but are in no way responsible for the device repair. A parent/guardian will need to organise repairs through an authorised Apple repairer, such as PowerMax Pty Ltd in Lismore.

Repairs done by an *unauthorised persons*, with the potential of voiding the device warranty (if applies) will be the liability of the person/family. Woodlawn does not accept responsibility for any voided warranties.

A Loan Laptop can be requested for an initial period of 2 weeks. An extension of a further 2 weeks can be granted at the LSC, if repairs are still not complete. Parent/Guardian can speak to Ms Buss on 66262693 with any queries relating to this process.

Before the end of this 4 week period the BYOD loan laptop will need to be returned in the condition it was issued to the student. Any negligent or malicious damage to the BYOD loan laptop will be charged to the student. Any financial concerns, please direct to Mrs Fitness, College Manager on 66262606

Please Sign and Return

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I have read the Laptop Loan Request Terms and Conditions. I understand my responsibilities and request a BYOD loan laptop, while repairs are done to my existing laptop.

Student Name _____ Parent/Caregiver Name _____

Year _____ Signature _____

Date _____ fault with laptop _____

Company doing repair _____

Office Use Only

2 week due date: _____ 4 week due date: _____